



R.D. Engineering College

8 th KM Mile Stone from Ghaziabad National Highway(NH) No.58, Delhi - Meerut Expy, Duhai, Ghaziabad, Uttar Pradesh 201206

Performance Appraisal - Lab Technician : August 2022 to July 2023


Name of the Lab Technician: *Ankur Sharma*

Employee ID:

Department: **ECE**

Functional Area	Max Points	Self	HOD
a) Workload: <20 Hours - 0 pt, 21 to 30 Hours - 5 pts & > 30 Hours - 10 pts *	10	9	8
b) Maintenance and In-House Repairing	6	5	4
c) Improvement in Qualification	4	3	2
d) New Lab Experiment Developed apart from the syllabus: 0 - 0 pt, 1 - 2 pts and >=2 - 4 pts	4	3	2
e) Cleanliness of the Lab	4	4	3
f) Assisting Student Projects	4	3	2
g) Leave Taken between July 2018 and July 2019: <= 10 Working Days - 6 pts, >10 & <= 20 Working Days - 4 pts, >20 & <= 30 Working Days - 2 pts and > 30 Working Days - 0 pt	6	5	4
h) Administrative Responsibilities: 4 pt per responsibility - Max. 12 pts	12	10	9
i) Assistance in Gen Administration / Lab development / Department development etc., as judged by HOD	5		5
j) Assistance in Gen Administration / Institute development / Overall development etc., as judged by Director	5		5
TOTAL	60		44


Signature of the Lab Technician


Dr. *Vishal Kumar*
Signature of HOD


Director
R.D. Engineering College
Duhai, Ghaziabad
Signature of Director



R.D. Engineering College

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Performance Appraisal - Lab Technician : August 2020 to July 2021

Name of the Lab Technician: *Meeraj*
Department: *CSE*

Employee ID:

Functional Area	Max Points	Self	HOD
a) Workload: <20 Hours - 0 pt, 21 to 30 Hours - 5 pts & > 30 Hours - 10 pts	10	9	8
b) Maintenance and In-House Repairing	6	5	4
c) Improvement in Qualification	4	4	3
d) New Lab Experiment Developed apart from the syllabus: 0 - 0 pt, 1 - 2 pts and ≥ 2 - 4 pts	4	3	2
e) Cleanliness of the Lab	4	4	3
f) Assisting Student Projects	4	3	2
g) Leave Taken between July 2018 and July 2019: ≤ 10 Working Days - 6 pts, >10 & ≤ 20 Working Days - 4 pts, >20 & ≤ 30 Working Days - 2 pts and > 30 Working Days - 0 pt	6	5	4
h) Administrative Responsibilities: 4 pt per responsibility - Max. 12 pts	12	10	9
i) Assistance in Gen Administration / Lab development / Department development etc., as judged by HOD	5		5
j) Assistance in Gen Administration / Institute development / Overall development etc., as judged by Director	5		5
TOTAL	60		45

[Signature]
Signature of the Lab Technician

[Signature]
Signature of HOD

[Signature]
Director
R.D. Engineering College
Duhai, Ghaziabad



R.D. Engineering College

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Performance Appraisal - Lab Technician : August 2018 to July 2019

Name of the Lab Technician: Mayank Rajan Mishra Employee ID:
Department: CSE

Functional Area	Max Points	Self	HOD
a) Workload: <20 Hours - 0 pt, 21 to 30 Hours - 5 pts & > 30 Hours - 10 pts	10	9	8
b) Maintenance and In-House Repairing	6	5	4
c) Improvement in Qualification	4	3	3
d) New Lab Experiment Developed apart from the syllabus: 0 - 0 pt, 1 - 2 pts and >=2 - 4 pts	4	3	2
e) Cleanliness of the Lab	4	4	3
f) Assisting Student Projects	4	4	3
g) Leave Taken between July 2018 and July 2019: <= 10 Working Days - 6 pts, >10 & <= 20 Working Days - 4 pts, >20 & <= 30 Working Days - 2 pts and > 30 Working Days - 0 pt	6	5	4
h) Administrative Responsibilities: 4 pt per responsibility - Max. 12 pts	12	11	10
i) Assistance in Gen Administration / Lab development / Department development etc., as judged by HOD	5		5
j) Assistance in Gen Administration / Institute development / Overall development etc., as judged by Director	5		5
TOTAL	60		57

AR Mishra
Signature of the Lab Technician


Signature of HOD

[Signature]
Director
R.D. Engineering College
Duhai, Ghaziabad
Head of Director



R.D. Engineering College

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Performance Appraisal - Lab Technician : August 2018 to July 2019

Name of the Lab Technician: *Deepak*

Employee ID:

Department: *ME*

Functional Area	Max Points	Self	HOD
a) Workload: <20 Hours - 0 pt, 21 to 30 Hours - 5 pts & > 30 Hours - 10 pts	10	8	7
b) Maintenance and In-House Repairing	6	6	5
c) Improvement in Qualification	4	3	2
d) New Lab Experiment Developed apart from the syllabus: 0 - 0 pt, 1 - 2 pts and ≥ 2 - 4 pts	4	3	2
e) Cleanliness of the Lab	4	4	3
f) Assisting Student Projects	4	4	3
g) Leave Taken between July 2018 and July 2019: ≤ 10 Working Days - 6 pts, >10 & ≤ 20 Working Days - 4 pts, >20 & ≤ 30 Working Days - 2 pts and > 30 Working Days - 0 pt	6	5	4
h) Administrative Responsibilities: 4 pt per responsibility - Max. 12 pts	12	11	10
i) Assistance in Gen Administration / Lab development / Department development etc., as judged by HOD	5		5
j) Assistance in Gen Administration / Institute development / Overall development etc., as judged by Director	5		5
TOTAL	60		46

[Signature]
Signature of the Lab Technician



[Signature]
Director
R.D. Engineering College
Duhai, Ghaziabad



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Performance Appraisal - Lab Technician : August 2021 to July 2022

Name of the Lab Technician:

Dev Datt Sharma, Employee ID:

Department:

ME

Functional Area	Max Points	Self	HOD
a) Workload: <20 Hours - 0 pt, 21 to 30 Hours - 5 pts & > 30 Hours - 10 pts	10	9	8
b) Maintenance and In-House Repairing	6	5	4
c) Improvement in Qualification	4	4	3
d) New Lab Experiment Developed apart from the syllabus: 0 - 0 pt, 1 - 2 pts and >=2 - 4 pts	4	4	3
e) Cleanliness of the Lab	4	4	4
f) Assisting Student Projects	4	3	2
g) Leave Taken between July 2018 and July 2019: <= 10 Working Days - 6 pts, >10 & <= 20 Working Days - 4 pts, >20 & <= 30 Working Days - 2 pts and > 30 Working Days - 0 pt	6	5	4
h) Administrative Responsibilities: 4 pt per responsibility - Max. 12 pts	12	10	9
i) Assistance in Gen Administration / Lab development / Department development etc., as judged by HOD	5		5
j) Assistance in Gen Administration / Institute development / Overall development etc., as judged by Director	5		5
TOTAL	60		47

Dev Datt Sharma
Signature of the Lab Technician



Signature of HOD

[Signature]
Director
R.D. Engineering College
Duha, Ghaziabad
Signature of Director