



**R. D. Engineering College, Ghaziabad** College Code-231  
Approved by AICTE & Affiliated to Dr.APJ Abdul Kalam Technical University, Lucknow

Date: 22<sup>nd</sup> Dec 2021

## Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting will be held on 23/12/2021 at 11.00 AM in Conference Hall A-block.  
The agenda of the meeting is to discuss about the Academic Administrative Audit Report.

*Vakil*  
IQAC Coordinator  
R.D. Engineering College  
Ghaziabad  
Prof. Mohd. Vakil  
(Coordinator, IQAC)

CC:

Chairman, for kind information

Director Sir

All Deans

All HODs

Registrar



## Minutes of Meeting

Date: 23<sup>rd</sup> Dec 2021

A meeting of the Internal Quality Assurance Cell (IQAC) Members was held on 23/12/2021 at 11.00 AM in Conference Hall A-block, R.D Engineering College to discuss about the Academic Administrative Audit Report.

The following members were present in the meeting:

1. Prof. Mohd. Vakil, Dean Academics (Coordinator, IQAC)
2. Dr. Gaurav Bansal, Professor (Member, IQAC)
3. Dr. Gaurav Kumar Rastogi, Associate Professor (Member, IQAC)
4. Mr. Manu Kothiyal, Assistant Professor (Member, IQAC)
5. All HODs

The meeting started with sharing of Academic Administrative Audit Report with all the HODs.

Major points discussed in the meeting are summarized as:

- The documents of the department are in-line with the requirements of Audit with some minor improvements.
- Course Files in some of the departments were not as per the given guidelines.
- Faculty research publication was not good in some of the departments.

The meeting ended with vote of thanks by the Coordinator.

*Vakil*  
IQAC Coordinator  
R.D. Engineering College  
Duhra, Ghaziabad  
(Coordinator, IQAC)



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Date: 7<sup>th</sup> Feb 2022

## Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting will be held on 08/02/2022 at 11.00 AM in Conference Hall A-block.

The agenda of the meeting is to discuss about the planning of different academic activities in physical mode for current academic year.

*Mukil*  
IQAC Coordinator  
R.D. Engineering College  
Duhai, Ghaziabad  
(Coordinator, IQAC)

CC:

Chairman, for kind information

Director Sir

All Deans

All HODs

Registrar



## Minutes of Meeting

Date: 8<sup>th</sup> Feb 2022

A meeting of the Internal Quality Assurance Cell (IQAC) Members was held on 08/02/2022 at 11.00 AM in Conference Hall A-block, R.D Engineering College to discuss about the planning of different academic activities in physical mode for current academic year.

The following members were present in the meeting:

1. Prof. Mohd. Vakil, Dean Academics (Coordinator, IQAC)
2. Dr. Gaurav Bansal, Professor (Member, IQAC)
3. Dr. Gaurav Kumar Rastogi, Associate Professor (Member, IQAC)
4. Mr. Manu Kothiyal, Assistant Professor (Member, IQAC)
5. All HODs

The meeting started with a welcome of all the members by the IQAC Coordinator.

Major points discussed in the meeting are summarized as:

- Coordinator requested to all the HODs, to focus on all the academic activities to be run in physical mode for the current academic year.
- Discussion on project planning for the current academic year.
- Discussion on different training programs to be conducted for students that will be helpful for their placements.

The meeting ended with vote of thanks by the Coordinator.

*Vakil*  
Prof. Mohd. Vakil  
IQAC Coordinator  
R.D. Engineering College  
Ghaziabad  
(Coordinator, IQAC)



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Date: 29<sup>th</sup> Mar 2022

## Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting will be held on 30/03/2022 at 11.00 AM in Conference Hall A-block.

The agenda of the meeting is to discuss about the policies regarding incubation centre and startup.

*Vakil*  
IQAC Coordinator  
R.D. Engineering College  
Duhai, Ghaziabad  
(Coordinator, IQAC)

CC:

Chairman, for kind information

Director Sir

All Deans

All HODs

Registrar



## Minutes of Meeting

Date: 30<sup>th</sup> Mar 2022

A meeting of the Internal Quality Assurance Cell (IQAC) Members was held on 30/03/2022 at 11.00 AM in Conference Hall A-block, R.D Engineering College to discuss about the policies regarding incubation centre and startup.

The following members were present in the meeting:

1. Prof. Mohd. Vakil, Dean Academics (Coordinator, IQAC)
2. Dr. Gaurav Bansal, Professor (Member, IQAC)
3. Dr. Gaurav Kumar Rastogi, Associate Professor (Member, IQAC)
4. Mr. Manu Kothiyal, Assistant Professor (Member, IQAC)
5. All HODs

The meeting started with a welcome of all the members by the IQAC Coordinator.

Major points discussed in the meeting are summarized as:

- Coordinator discussed the incubation process which allows the entrepreneur to preserve capital and gain external support to accelerate their business growth.
- Discussion on policies and planning of incubation centre and startups.
- Suggestions from all the members were taken and incorporated to finalize the policies regarding incubation centre.

The meeting ended with vote of thanks by the Coordinator.

  
IQAC Coordinator  
R.D. Engineering College  
Duhai, Ghaziabad  
(Coordinator, IQAC)



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Date: 26<sup>th</sup> May 2022

## Notice

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that a meeting will be held on 27/05/2022 at 11.00 AM in Conference Hall A-block.

The agenda of the meeting is to discuss about the Academic Administrative Audit for the current academic year.

*Mukil*  
IQAC Coordinator  
R.D. Engineering College  
Prof. Mohd. Vakil  
Ghaziabad  
(Coordinator, IQAC)

CC:

Chairman, for kind information

Director Sir

All Deans

All HODs

Registrar



## Minutes of Meeting

Date: 27<sup>th</sup> May 2022

A meeting of the Internal Quality Assurance Cell (IQAC) Members was held on 27/05/2022 at 11.00 AM in Conference Hall A-block, R.D Engineering College to discuss about the Academic Administrative Audit for the current academic year.

The following members were present in the meeting:

1. Prof. Mohd. Vakil, Dean Academics (Coordinator, IQAC)
2. Dr. Gaurav Bansal, Professor (Member, IQAC)
3. Dr. Gaurav Kumar Rastogi, Associate Professor (Member, IQAC)
4. Mr. Manu Kothiyal, Assistant Professor (Member, IQAC)
5. All HODs

The meeting started with a warm welcome of all the members by the IQAC Coordinator.

Major points discussed in the meeting are summarized as:

- Modification required if any in the Format of Academic Administrative Audit for the current academic year.
- Discussion on the points to be covered during Academic Audit like Course File, Results, Feedback, Research and Time Table etc.
- All the suggestions given by the members were included in the format.

The meeting ended with vote of thanks by the Coordinator.

  
IQAC Coordinator  
R.D. Engineering College  
Ghaziabad

(Coordinator, IQAC)